

TOTAL EVENT BUDGET

Please complete the following proposed budget form and be sure each category is clearly addressed.

INCOME	PROJECTED	EXPLANATION
Admissions		
Contributions		
Grants		
Sponsorships		
Rebates		
Other (explain)		
TOTAL INCOME		

EXPENSES	PROJECTED	EXPLANATION
Travel		
Housing		
Athlete Delegation Meals		
Sanction Fees		
Site Inspection Expense		
Right/Host Fee		
Officials Fees (How Many)		
Awards		
Equipment		
Venue Rental		
Additional Rentals		
Insurance		
Security		
Labor		
Marketing/Promotion		
Administrative Costs		
Other (explain)		
Other (explain)		
Other (explain)		
TOTAL EXPENSE		

Allowable Expenses:

- Event production/ technical expenses
- Required course security
- Rights fees/sanction fees
- Non-monetary awards
- Bid travel (if approved by ASC in advance of trip)
- Hospitality for participants
- Official's fees
- Non-local marketing materials

Non-approved Expenses:

- Expenditures incurred prior to sponsorship request
- Administrative expenses
- Renovating or remodeling costs
- Cash awards
- Print programs which contain solicited advertising
- Expenses related to team travel
- Scholarships/endowments
- Venue utilities

